

SC CUSTOMER INFORMATION ADVISORY GROUP

MEETING SUMMARY

July 26, 2000

Agenda Item

- Status of Previous Action Items
- Presentation of Proposed FY2001 SC IM Budget

Status of Previous Action Items

The status of action items from the July 12, 2000 CIAG meeting was summarized as follows:

- Ted Griffin has received input from three CIAG members on the proposed performance measures. When he receives additional comments, the FY2001 performance measures will be put on the agenda for approval.
- Presentations on cyber security requirements will be scheduled starting on August 2, 2000.
- With regard to making SC web pages accessible to the disabled, software called "Bobbie" will be provided to individual SC Web Masters this week. The software helps to identify changes needed for improved accessibility.
- The file information needed to help clean up the P:drive has been provided to CIAG members; and the deadline for cleanup has been extended to August 21, 2000.

Proposed FY 2001 SC IM Budget

Ted Griffin presented three budget scenarios, discussed how they were developed, and requested input from the CIAG members on whether the priorities reflected in the proposed scenarios were correct. He noted that the three scenarios (Strategic, Level, and Reduced) are a guide for the IM Board Chairman to use in presenting the proposed budget to the ESC. The CIAG concurred in the priorities reflected by the budget scenarios and suggested the following changes in the presentation:

- Add additional columns showing the FY2000 budget and the new items to be funded (i.e., SC Site IA Development, SC Ops Office and Lab Involvement, SC Homepage, Cyber Security Implementation, Flexiplace, Configuration Management, and Program Integration), all but the last two of which are required. These changes are aimed at explaining the level funding scenario.
- Add footnotes to explain any significant changes among the funding scenarios.

The CIAG also discussed the fact that there is no funding for desktop upgrades in the proposed budget scenarios. Robbie Green and Gene Hughes noted that all machines were replaced relatively recently with 400 Mhz workstations that can be upgraded. They also noted that the focus on web-based applications lessens the need for frequent upgrades.

All agreed that it is important to ensure that desktop is current and appropriate to meet business needs.

CIAG members also expressed concern about the old Okidata desktop printers that are at the end of their useful lifetimes. Green noted that there are additional funds for network printers and the credit card can be used for individual printers.

Ted Griffin closed the meeting by noting that SC-62 has indicated that the IM budget is likely to be \$6.3 million, almost \$2 million below the Reduced Funding scenario. As John Willis noted, this would be a major roadblock to proceeding with the Strategic Plan.

Action Items

- Software called "Bobbie" will be provided to SC Web Masters this week to aid in identifying changes needed to ensure Web page accessibility for the handicapped. (Green)
- Changes in the budget presentation (as noted above in the meeting notes) will be made. (Griffin)
- IM Board members will be briefed one-on-one during the first week in August on the draft FY2001 SC IM budget. (Griffin)

Proposed 08/02/00 Meeting Agenda

- Presentation on Cyber Security Requirements

Proposed Future Agenda Items

- Presentation of Final Performance Measures for FY01
- Presentations on Actions Required by Cyber Security Protection Plan
- Support Center roles and responsibilities with regard to IM Training (Green)

Meeting Attendees

Name		Organization	Contact Information
John	Willis	SC-55	3-4095
Greg	Dilworth – Alt Chair	SC-17	3-2873
Patricia	Rice – Exec. Sec	SC-621	3-4556
Shahida	Afzal	SC-50 (ESMT)	3-4941
Brian	O'Donnell	SC-5	6-7399 (Conference Call)
Marvin	Stodolsky	SC-72	3-4475
Emily	Knouse	SC-622	3-1577
Joanna	Martin	SC-621	
Anne	Priebe	SC-621	3-2449
Gene	Hughes	SC-621	3-5409
Robbie	Green	SC-621	3-6578
Jeanne	Beall	SC-621	3-4587
Ted	Griffin	SC-621	3-4602

Kathi	Centeno	SC-621	3-5472
Dick	Yockman	SC-621	3-3394